

Sixth Form Contract at Melksham Oak Community School

STUDENT'S NAME:

STUDENT'S TUTOR GROUP:

DATE:

When you enter the Sixth Form at Melksham Oak Community School you enter into a contract with the school that has requirements you must need to adhere to. These are:

1. Sixth form students must carry their lanyard around school as ID. If they leave the school site students must hand in their lanyard at reception so that we know which students are in school (in an emergency).
2. Year 12 students must stay on the school site throughout the school day (8:40 – 3pm). They may only leave the school premises at lunchtime and breaktime.
3. Year 13 students may leave the school site when they do not have lessons or tutorials.
4. Year 12 and 13 students must attend tutorial each day at 8:40am – 9am.
5. All tutorials, lessons, ACORNS days and assemblies must be attended and students must be punctual.
6. All year 12 students must attend at least one weekly complementary study.
7. Year 12 and 13 should not take holidays during term time (except in exceptional circumstances); this includes June and July of year 12. A holiday request form must be submitted for any holiday during term time.
8. Homework must be completed in full and on time. Students may have to attend a compulsory after school session if homework is missed.
9. The common room must be kept tidy and used with respect. If the room is not treated well it will be locked for a day or longer. Any damages to the room/furniture will be invoiced to the student responsible.
10. Year 12 and 13 students are role models and ambassadors for the school. Therefore students should look smart, may not wear very short skirts or shorts and should demonstrate maturity and excellence in their attendance, punctuality, motivation and attitude.
11. Sixth form laptops can be borrowed during non-contact time but must be returned to the IT offices. If the laptops are not returned by a student they will not be lent out again to this student.
12. Year 12 and 13 students should use their non-contact time effectively. Their 'non-contact lessons' should be used to complete homework and additional study in the designated study rooms or computer rooms.
13. Cards are not allowed to be played during lesson time.
14. When a student leaves Melksham Oak Community School they must return all equipment that is owned by the school and pay any debts that are outstanding.

Year 12 and 13 students need to meet the conditions of this contract. Each student will be given a fair opportunity to change their behaviour to meet the conditions of the contract. However if they continue not to meet one/more of the conditions in this contract, Melksham Oak Community School reserves the right to ask a student to leave the sixth form. Parents/guardians will be kept informed of any problems.

Please sign below to confirm that you will meet the conditions of the Sixth Form Contract at Melksham Oak Community School and that you understand the consequences if you do not adhere to the contract.

Student's signature: _____

Parent's signature: _____