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Principal

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## The Melksham Oak Community School: Provider Access Policy September 2021-2022

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement** - All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests- Procedure

A provider wishing to request access should contact:

*Mel Peeling*

*Vice Principal and Career's Leader*

01225 792700

[peelingm@melkshamoak.wilts.sch.uk](mailto:peelingm@melkshamoak.wilts.sch.uk)

### Opportunities for access

A number of events integrated into the school careers programme will offer providers an opportunity to come into school to speak to pupils and/ or their parents/ Carers. This has included Career talks, Assemblies, Careers Fairs, Options Information and Careers guidance.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. We will also make ICT available and other specialist equipment to support provider presentations (*This will all be discussed and agreed in advance of the visit with the appropriate member of staff*).

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they can be displayed for students' use.